



BANGALORE ELECTRICITY SUPPLY COMPANY LIMITED
(Wholly owned by Government of Karnataka Undertaking)

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No:BESCOM/BC-16/F-332/2011-12/
Encl:

CYS-109

O/o General Manager(Ele.)
Corporate Affairs,
Corporate Office
K.R. Circle
Bangalore-560 001
Date: 24.12.2011

26 DEC 2011

Preamble:-

- Sub: Verification /Test Checks of bills and Inspection of works- Reg.
Ref: 1) Corporate Office Official Memorandum No: BESCOM/BC-16/F-332/11-12
Dated: 09.11.2011.
2) Proceedings of the ORM meeting vide No: BESCOM/BC-9/3418/2010-11
Dated: 14.12.2011

Official Memorandum cited under reference has been issued, where in guidelines are prescribed regarding Test Checks of bills and inspection of works. In the above OM, directions were issued that " Q&S wing along with Internal Audit of respective Division shall inspect 5% of bills received in their Division in a month (All works including Labour Award, Partial Turnkey and Total Turnkey).

The matter was discussed in the ORM meeting held on 14.12.2011 and has been decided that inspection by Q&S is not mandatory. However, Q&S can take up inspections on its own and inspect the materials and works at their discretion.

Inspection of contractor bills and works are to be inspected by local O&M staff. Any deficiency found in the inspected materials and works, they shall be held responsible. It is also resolved that the inspection by Q&S / Internal Audit shall not delay the bills passing.

The current practice of 5% of the bills to be checked by Q&S along with Internal Audit is creating the problem of "pick and choose" by both Q&S and Internal Audit and also delay in the payment. To avoid delay in the payment, and also at the discretion of the officers in inspecting those bills which they want to, the following amendment is made:-

OFFICIAL MEMORANDUM

BESCOM/BC-16/F-332/11-12 DATED: **26 DEC 2011**

Sub: Verification /Test Checks of bills and Inspection of works- Reg.

The Official Memorandum No: BESCOM/BC-16/F-332/11-12 Dated: 09.11.2011 is partially amended to read as under.

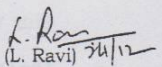
Sl. No.	As Existing	As Amended	Remarks.
1.	Executive Engineers (El.) C,O&M shall inspect 5% of bills received in a month in each sub-division of their jurisdiction.	Executive Engineers (El.) C,O&M shall inspect 5% of bills received in a month in each sub-division of their jurisdiction.	No Change

Handwritten notes:
All Done / Done
add
to note
30/11/11

.....2..

Sl. No.	As Existing	As Amended	Remarks.
2.	Q&S wing along with Internal Audit of respective division shall inspect 5% of bills received in their division in a month (All works including Labour Award, Partial Turnkey and Total Turnkey.	<p>a) Both Q&S and Internal Audit shall take up only random inspection of those bills which have been passed for payment, so as to cross verify whether the work done by the O&M is correct or not. If Q&S and Internal Audit finds that the bills have been wrongly cleared by the O&M section, then they shall send a report to the concerned Superintending Engineer, who will issue show cause notice to the O&M officers. Also, the concerned circle will write to the contractors for recovery proceedings, apart from blacklisting the agency, if required.</p> <p>b) While the Q&S department shall inspect the technical aspects of the work, the Internal Audit department shall confine its work to see whether the procedures have been followed or not in the file. Thus, there is no need for joint inspection by Q&S and Internal Audit, unless there is a specific order to that effect from corporate office.</p> <p>c) Thus, henceforth, no bills shall be kept pending for want of inspection either by Q&S or Internal Audit.</p>	
3.	Respective Section Officers shall inspect 100% of the completed works and Assistant Executive Engineer (Ele.) shall inspect 33% of the completed works at random before finalizing the payment of such works	Respective Section Officers shall inspect 100% of the completed works and Assistant Executive Engineer (Ele.) shall inspect 33% of the completed works at random before finalizing the payment of such works.	No change

This order comes in to force with immediate effect.


 (L. Ravi) 24/12
 General Manager (Ele.)
 Corporate Affairs, BESCOM.

Copy to:-

- 1) The Chief General Manager(F&C)/Operations/Comml & Tariff, BESCOM Corporate office.
- 2) All Chief Engineers (Electy.) O&M Zones, BESCOM.
- 3) All General Managers (Ele.), Corporate office BESCOM.
- 4) All Superintending Engineers (Ele.) C, O&M Circles, BESCOM.
- 5) All the Superintend of Police, Vigilance.
- 6) All Controllers of Accounts, BESCOM.
- 7) All Deputy General Managers, Corporate Office, BESCOM.
- 8) All Executive Engineers (Ele.) C, O&M Division, BESCOM.
- 9) All the Deputy Controller of Accounts, BESCOM.
- 10) All the Assistant Executive Engineers (Ele.), C,O&M sub-division, BESCOM.
- 11) All the Accounts Officer (I/A) / F&C BESCOM.
- 12) All the Section Officers, BESCOM.
- 13) PS to MD/D(T) to bring it to the notice and place it to the table of MD/DT.
- 14) Office Copy/ MF.